

**Q. How do I configure Mac OS X to use WebDAV?**

**A.** Mac OS X has WebDAV capability built in. Use the following steps to configure Mac OS X 10.4 ("Tiger"). The steps may be slightly different in other versions of the OS.

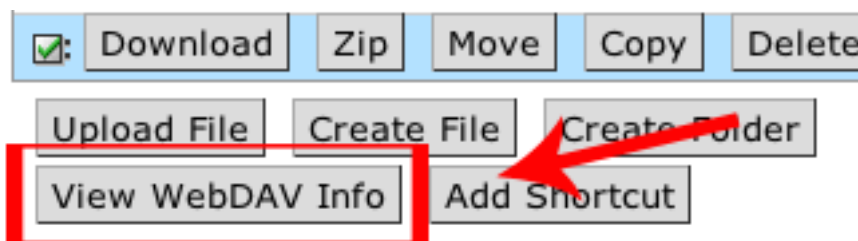
The following configuration steps will normally only need to be done once.

**Step 1: Obtain the WebDAV path to your WebCT Vista section.**

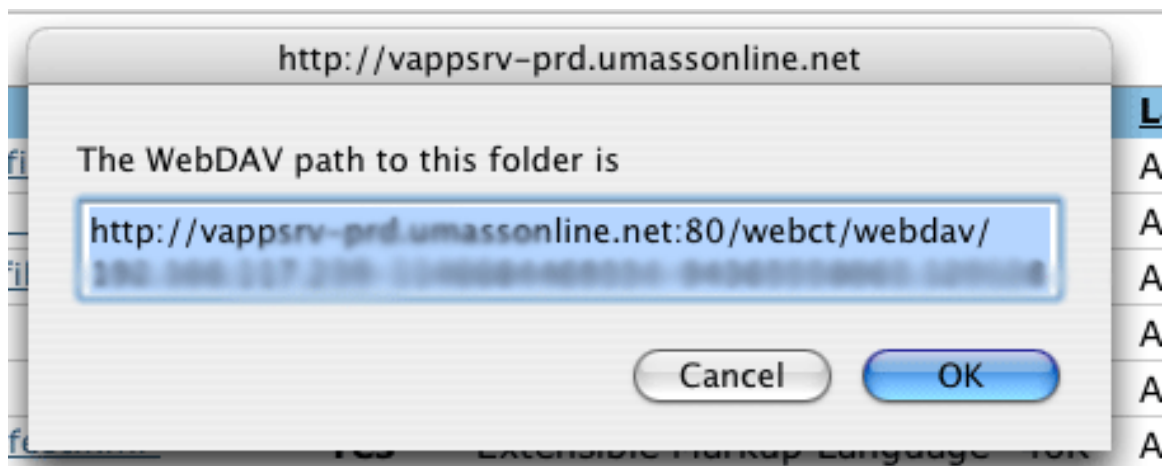
1. Login to your Vista section, go to the Build tab, and click the File Manager link in the course toolbar.



2. Click the View WebDAV Info button. A window will open containing the WebDAV path, already highlighted.



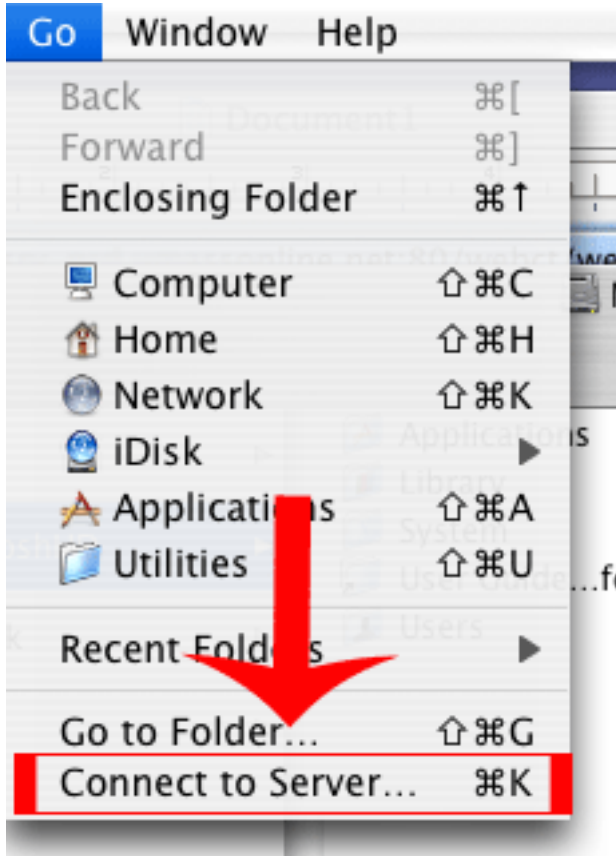
3. Copy the path (by right-clicking and selecting Copy, or through the browser's Edit menu).



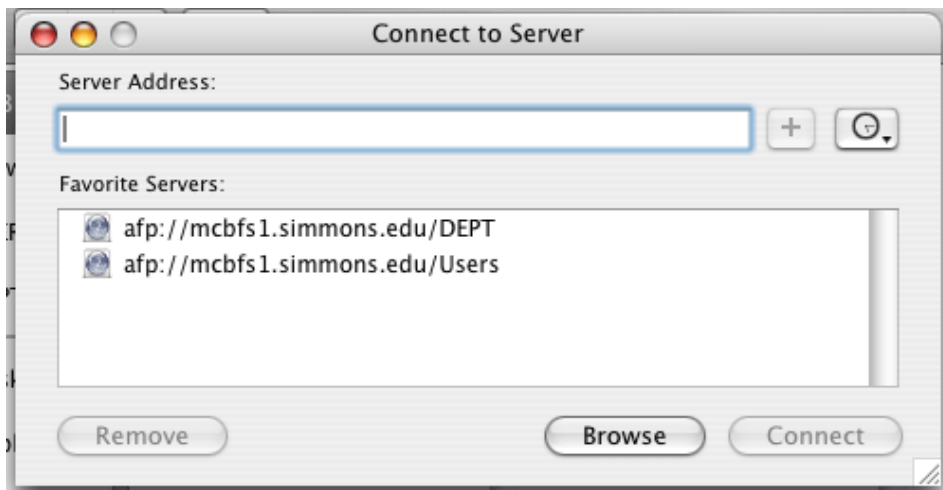
4. Click OK to close the WebDAV Info window.

**Step 2: Enter the WebDAV path into Mac OS X.**

1. From the Mac desktop, from the Finder, click the Go menu.
2. Click Connect to Server.



3. In the "Server Address" field, paste the WebCT Vista path that you copied in Step 1, and click Connect. Click the button with the plus sign to add this connection to your "Favorites," so you won't have to enter it each time you want to connect. When prompted for a user name and password, use your Simmons ID and password.





4. A folder will open displaying the contents of your Vista section. You can now drag and drop files into this folder, like any other Mac folder.

**Q. How do I upload files to Vista using WebDAV in Mac OS X?**

**A.** Once you have configured WebDAV following the instructions above, you can access your Vista section through "Connect to Server," which is accessible through the Go menu on the Finder. Open "Connect to Server" and double-click the name of the Vista connection that you saved as a "Favorite." You will be prompted for your login and password, and then a window will open displaying the contents of your Vista section. You can drag files to this window just like you would to any folder on your computer.